

LL CH02

Change of details of a corporate member of a Limited Liability Partnership (LLP)

✓ **What this form is for**
You may use this form to change
the details of a corporate member
of an LLP.

✗ **What this form is NOT for**
You cannot use this form to change
the details of an individual member.
To do this, please use form LL CH01
'Change of details of a member of a
Limited Liability Partnership (LLP)'.

For further information, please
refer to our guidance at
www.companieshouse.gov.uk

1	LLP details	
LLP number	<input type="text"/>	→ Filling in this form Please complete in typescript or in bold black capitals. All fields are mandatory unless specified or indicated by *
LLP name in full	<input type="text"/>	
2	Corporate member's current details on the Register ①	
Corporate body/firm name	<input type="text"/>	① Current details This information is used to identify your details on the public record.
3	Date of change of details	
Date of change of details	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Please complete the appropriate sections to indicate which of your details have changed.	
4	Change of name details ②	
Change of corporate body/firm name	<input type="text"/>	② New name Please enter your new name.
5	Change of registered or principal office address ③	
Building name/number	<input type="text"/>	③ Registered or principal address This is the address that will appear on the public record. This address must be a physical location for the delivery of documents. It cannot be a PO box number (unless contained within a full address), DX number or LP (legal post in Scotland) number.
Street	<input type="text"/>	
Post town	<input type="text"/>	
County/Region	<input type="text"/>	
Postcode	<input type="text"/>	
Country	<input type="text"/>	

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6 Change of status of corporate member

I consent to act as a ¹

designated member

member

of the above named LLP.

Member's consent signature ²

Signature

X X

¹ **Change of status**
Please tick one box.

² **Consent signature**
Please sign to indicate your consent to the change of status.

Please **only** sign here if you are changing your status as a member.

7 Change of European Economic Area (EEA) company details ³

Please give any new details of the register where the company file is kept (including the relevant state) and any change of registration number in that register.

New details where the company/firm is registered ⁴

New registration number

³ **EEA**
A full list of countries of the EEA can be found in our guidance: www.companieshouse.gov.uk

⁴ This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC).

8 Change of non-European Economic Area company details

Please show any change of details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please detail any change to the register in which it is entered (including the state) and any new registration number in that register.

Change of details of the legal form of the corporate body or firm

Change of details of governing law

If applicable, new details where the company/firm is registered ⁵

If applicable, the new registration number

⁵ **Non-EEA**
Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

9 Signature

I am signing this form on behalf of the LLP.

Signature

Signature

X X

This form may be signed by:
Designated member, Judicial factor.

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Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone

Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The LLP name and number match the information held on the public record.
- You have entered in Section 3 the date of change of details.
- You have entered the relevant change of details.
- A new address must be a physical location. It cannot be a PO Box number (unless part of a full address), DX or LP (Legal Post in Scotland) number.
- You have signed your consent if you have changed your membership status in Section 6.
- A designated member has signed the form in Section 9.

Important information

Please note that all information on this form will appear on the public record.

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For LLPs registered in England and Wales:
The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For LLPs registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For LLPs registered in Northern Ireland:
The Registrar of Companies, Companies House,
First Floor, Waterfront Plaza, 8 Laganbank Road,
Belfast, Northern Ireland, BT1 3BS.
DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk