

After 30 June 2016 legislation replaced the familiar Annual Return with the Confirmation Statement

Key points around the rules for filing Confirmation Statements are as follows:

- The Confirmation Statement confirms that information has either been delivered to the Registrar as required during the year, or is being delivered with the confirmation statement
- A company may file a Confirmation Statement at any time. This may be beneficial where a company wishes to make certain changes available on the public register
- A Confirmation Statement must be filed no later than twelve months since the last filing
- Filing of a Confirmation Statement earlier than the 12 month deadline will reset the due date for the next Statement
- A company will only be required to pay a filing fee once in any twelve month period. Hence where a company chooses to file additional Confirmation Statements during the year, no fee will be payable until the next Statement filed that is twelve months or more after the previously filed Statement where a fee was paid
- The deadline for filing the Confirmation Statement will be 14 days after the due date, reducing the previous Annual Return filing deadline of 28 days.

The responsibility to file Confirmation Statements on time rests with the Directors and it is a criminal offence to delay the filing of this document. CRO provides a comprehensive Managed Compliance Service that will assist in the maintenance of Confirmation Statements, ensuring deadlines are kept.